

TOWN OF BROADWAY  
BOARD OF COMMISSIONERS

MEETING  
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MINUTES  
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August 24, 2009

A scheduled meeting of the Board of Commissioners was held on Monday, August 24, 2009 at 7:00 p.m. at the Council Chambers, 100 East Lake Drive, Broadway, North Carolina.

Board members present were Mayor Donald Andrews, Commissioners Tommy Beal, Woody Beale, Lynne Green, and Clem Welch. Also, Town Manager Bob Stevens, Town Clerk Laura Duval, and Town Attorney Jimmy Love were present. Commissioner Jim Davis was excused from the meeting.

The meeting was called to order by Mayor Andrews, and Rev. Harold Stone gave the invocation, which was followed by the Pledge of Allegiance.

Town Manager Stevens requested two additions to the August Agenda. Under New Business, add Item B. Budget Amendment for Drug Forfeiture & Seizure and Item C. Internship. The motion was made by Commissioner Woody Beale to accept the August Agenda with the two additions. Commissioner Welch seconded the motion. Vote was unanimous.

Commissioner Tommy Beal made a motion to accept the July Minutes as stated. The motion was seconded by Commissioner Green. Vote was unanimous.

Town Manager Stevens gave an update on the old mill. As of this date 8/24/09, no appeal action has been taken. The Wards have until Thursday to appeal, and they have until Friday to get permits. The Wards have to hire an attorney to file the appeal and also pay the filing fee. If the Wards appeal, a summons would be issued to the Town within a few days of the appeal. Attorney Patterson advised that a judge would only ensure that due process was given to the Wards. Attorney Love concurred. If the contractor has a problem with the demolition, an extension could be granted. The sale of the office building is pending.

Town Manager Stevens requested that the Board declare the 2001 Chevrolet Silverado pickup as surplus equipment to be sold in a sealed bid auction. The motion was made by Commissioner Tommy Beal to declare the 2001 Chevrolet Silverado as surplus equipment. Commissioner Woody Beale seconded the motion. Vote was unanimous.

The Town Manager explained that Chief Hinnant has requested a budget amendment in the amount of \$1,640 for the purchase of a better digital camera and new fingerprinting equipment. This money would be taken out of the revenue side of Drug Forfeiture Funds and moved into Police Department General Fund. The drug forfeiture funds are held in reserve. Commissioner Green made a motion to move \$1,640 from Drug Forfeiture Funds into Police Department General Fund. The motion was seconded by Commissioner Welch. Vote was unanimous.

Town Manager Stevens introduced Patrick Kelly who would like to work for the Town as an intern. He needs 300 hours to complete his masters degree in Public Administration. Patrick has agreed to work on the cemetery project. A few years ago, the Town Clerk transferred the cemetery information to the computer, so Patrick will re-do the maps and verify all information. Since he works part time at Smith Funeral Home, this project will coincide with his job. There is a section at the cemetery designated for expansion that needs to be measured and plotted out. Patrick has agreed to work on the new section as well. If other projects arise, Patrick could help with those. His internship is no cost to the Town. A motion was made by Commissioner Tommy Beal to accept Patrick Kelly as an intern. Commissioner Woody Beale seconded the motion. Vote was unanimous.

Upon review of the Financial Statements, Commissioner Green asked what had to be repaired on the water fountain at the Veterans Memorial. Mr. Stevens explained the part inside the button was no longer working and had to be replaced. Commissioner Woody Beale made a motion to approve the Financial Statements as presented. The motion was seconded by Commissioner Green. Commissioner Welch wanted to discuss the Re-use and Renovation Grant. Mr. Stevens explained this was a grant obtained for Air Cleaning Equipment, Inc. in order for them to set up their building for production. Bob Heuts, of the EDC, obtained a \$40,000 grant for re-use and renovation of the former Challenge Printing building. ACE, Inc. had to agree to stay there for three years and create at least four jobs at \$10,000 per job. They haven't spent any of the funds yet because the economy has hurt business. ACE, Inc. wants business to improve before they use the money. This grant does not cost the Town any money.

The Town received \$40,000 in a CIP grant. This money was used to map out the sewer. All of this money has been spent.

The disinfection improvements at the sewer plant have been completed. The Town paid its half and the Rural Center paid their half, which amounted to \$29,000.

After discussion, vote was unanimous to approve the Financial Statements.

Under Commissioners Comments, Commissioner Woody Beale stated he was glad to have Attorney Love back at the meeting.

Mayor Andrews reported that the Veterans Memorial wall plaque has room for approximately 10-12 names. He encouraged everyone to put the word out in case someone would like to place a name on this plaque. Veteran Memorial prints are still available for purchase at the Town Hall.

The Town still has an opening for a representative on the Environmental Affairs Board.

A festival planning meeting will be held on September 8 at 7:00 p.m. The committee will be planning the 2010 festival. Please encourage volunteers to attend the meeting at the community building.

Veterans Day is November 11. The Mayor is working on a small service to be held at the Veterans Memorial.

Mayor Andrews expressed his appreciation to the sheriff, the police department, and the commissioners for helping with National Night Out.

The Mayor would like to place the Board meeting agenda and minutes on the Town website to help promote transparency of government. This idea was suggested by Patrick Kelly. Mayor Andrews has discussed this with Amy Gordon, and she stated it is very easy to do. The Town Clerk will email this information to her.

Town Manager Stevens announced that the dump truck sold for \$2,800. The 2001 pickup will be sold next. As soon as the equipment is removed from the 2003 Crown Vic, it will be sold.

Mr. Stevens reported on the community building break-in. All the kids pled guilty, and they will pay restitution to the Town for the cost of the damaged items. The boys have been given 20-30 hours of community service. Mr. Stevens will let Juvenile Justice handle their community service.

Town Manager Stevens and Rich Moore will meet with the Rural Center in Raleigh on Tuesday afternoon. The Town did not receive the grant because the Rural Center found no information relating to the need for the grant. There is already a half page written to present. This grant was requested for a generator at the sewer plant and a portable generator for the lift stations.

The Department of Commerce has a requirement HB 1452, which mandates elected officials receive two hours of education on ethics law. Officials must comply within 12 months of their initial election or re-election. The Town Manager will notify Commissioners Beal, Beale, and Davis when and where classes will be held.

Two years ago, Mayor Andrews developed a Code of Conduct for elected officials. However, HB 1452 is now requiring a code of ethics. The Mayor will get a model of the code and discuss it once the information is received.

The Town has purchased 12 grass carp to be placed in Lake Watson. They will eat algae and help keep the lake clean. The carp cost \$11/each and will grow to 2.5-3 ft. in length. They don't reproduce, so the Town will replenish the lake every other year from now on.

Mr. Stevens stated the Town is losing Sidewalk Pizzeria. They will be closing September 15. However, Ms. Renee's Dance Studio will be opening in Broadway.

The Town Manager also welcomed back Attorney Love.

Being no other business, Commissioner Tommy Beal made the motion to adjourn the meeting. The motion was seconded by Commissioner Woody Beale. Vote was unanimous.

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Donald F. Andrews  
Mayor

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Laura Duval, Town Clerk