

TOWN OF BROADWAY
BOARD OF COMMISSIONERS
MEETING
MINUTES
JANUARY 23, 2012

A scheduled meeting of the Board of Commissioners was held on Monday, January 23, 2012 at 7:00 p.m. at the Council Chambers, 100 East Lake Drive, Broadway, North Carolina.

Board members present were Mayor Donald Andrews, Commissioners Tommy Beal, Woody Beale, Jim Davis, Lynne Green, and Clem Welch. Also, Town Manager Bob Stevens and Town Clerk Laura Duval were present.

The meeting was called to order by Mayor Andrews. Mayor Pro Tem Beal gave the invocation, which was followed by the Pledge of Allegiance.

Commissioner Green made the motion to accept the Agenda as presented. The motion was seconded by Commissioner Welch. Motion carried unanimously.

Mayor Pro Tem Beal made the motion to accept the Minutes from the December Board Meeting as submitted. The motion was seconded by Commissioner Woody Beale. Motion carried unanimously.

The floor was opened for Public Comments, and Frank McDonald, owner of Broadway Hardware, addressed the Board of Commissioners, regarding the Broadway Police Department. Mr. McDonald thanked the police department for their work and investigation on the break-in at the hardware store. He found that the officers handled it with great concern and exceptional professionalism. Mr. McDonald expressed his appreciation to Chief Todd Hinnant and Officer Rich Barefield. He was also impressed by the Mayor coming by to check on the welfare of his business. Mr. McDonald stated the Lee County Sheriff's Department and the Broadway Police Department cooperate and work very well together. He urged the Board to continue to support the police department.

Mayor Andrews stated the suspect in the BB&T robbery had been apprehended and charged due to the diligence of Chief Hinnant and Officer Nelson. The Mayor echoed Mr. McDonald's comments about the Broadway Police Department and the Lee County Sheriff's Department.

Town Manager Stevens remarked everyone in the Town Hall knows how much time and effort Chief Hinnant devoted to solving the hardware case and the bank robbery. It required good police work and a good working relationship with the sheriff's department. The Chief took the cases personally and worked hard to solve them.

Commissioner Green commented that one of her neighbors has difficulties and that the police department has given their time and attention to that situation. On behalf of the Town and personally, she thanked the police chief for his concern.

Mayor Andrews presented a resolution honoring S. Wilson and Sharon H. Cox for their service to the beautification of Broadway. Commissioner Woody Beale made the motion to adopt the resolution. The motion was seconded by Commissioner Green. Motion carried unanimously. Mayor Andrews presented the resolution to Mr. and Mrs. Cox and thanked them for their efforts in going above and beyond in sustaining the beauty of the central business district.

The Mayor presented the audit contract with Martin Starnes & Associates for approval. Both the City of Sanford and Town of Broadway have contracted with Martin Starnes for a period of three years. Mayor Pro Tem Beal made the motion to approve the audit contract with Martin Starnes & Associates. The motion was seconded by Commissioner Welch. Motion carried unanimously.

Mayor Andrews presented a contract with the Lee County Economic Development Corporation for approval. The county and city have already adopted the new contract. Item 2 is the biggest change in the contract, adding the Town Manager to the Directors. The EDC staff will now report to the three local government managers, and the managers can report information back to their respective boards. This new contract was initiated by the county. Commissioner Woody Beale made the motion to approve the contract with the Lee County EDC. The motion was seconded by Commissioner Green. Motion carried unanimously.

Town Manager Stevens presented a Cross Connection-Backflow Prevention Ordinance for adoption. This ordinance is designed to prevent contamination to the Town's water supply from hazardous sources, such as medical offices, mortuaries, chemical plants, exterminators, and irrigation systems. If a loss of pressure occurred, potential hazardous materials could be drawn by backflow pressure into the Town's water system.

The State requires that any municipality with five or more of these connections adopt a cross connection ordinance and establish an inspection program. Each user listed as a potential hazard must install a backflow prevention device between their meter and their place of business or in the case of an irrigation system, the first sprinkler head. The installation will be at the

user's expense as well as maintenance, repair, and yearly inspection. The Town will have to install a device at the Veterans Memorial.

The backflow devices must be installed by a certified installer and must be checked on a yearly basis by a certified inspector. A written report must be provided to the Town within 14 days of inspection and will be kept on file for three years. An approximate cost for installation of the equipment is \$700-\$1,100, and the cost of annual inspection is approximately \$125. The State will inspect the paperwork filed with the Town. Craig Buchanan will oversee the program since he is an ORC with a backflow prevention license.

The Town Manager will contact and write those involved and give them 120 days to comply. He will also give them a list of certified installers and certified inspectors. Arden has a backflow prevention device that can be seen from the road for those interested in seeing one. If the Town is found out of compliance by the State, the Town's public water license could be revoked. The State can also impose fines starting at \$10,000.

Commissioner Welch made the motion to adopt the Cross Connection-Backflow Prevention Ordinance Article 40. The motion was seconded by Mayor Pro Tem Beal. Motion carried unanimously.

Mayor Andrews opened a discussion on the possibility of a local Business Advisory Council. The former Broadway Area Business Alliance is now inactive, and the Broadway EDC has not met recently. The Town would have no investment in this endeavor except in time and effort. It was suggested to include a few business owners. The Council would encourage folks to shop locally, promote the community and local events, and serve as an encouragement to local business owners. The Board felt the Council would be a worthwhile and beneficial endeavor. It was decided to be a collaborative effort between the Town and Broadway businesses.

Mayor Andrews plans to contact DOT about placing a Welcome to Broadway sign near the traffic light at the 421-Seminole Road intersection. The Board agreed to install a 6' x 4' sign on vinyl posts at an approximate cost of \$200 if DOT approves it. Mr. Andrews would like to meet with a DOT representative at the intersection to explain what the Town has in mind.

Mayor Pro Tem Beal made the motion to accept the Financial Statements as presented. The motion was seconded by Commissioner Green. Motion carried unanimously.

Under Commissioner Comments, Commissioner Welch mentioned publicity is coming along for the festival. She will serve as a judge at the Quiz Bowl Saturday and invited everyone to attend.

Commissioner Green thanked David Bernard for attending the meeting.

Mayor Andrews announced the new Town website is up and running. He has received very positive comments about it.

The Lee County 2011 State of the County Health Report has been distributed. It contains a lot of interesting information.

Mayor Andrews was guest speaker at the Broadway Woman's Club recently. Their group has many good ideas and suggestions.

A festival meeting will be held tomorrow evening at 7:00 at the Council Chambers. All festival forms are posted on the Town website. The t-shirts have come in, they are ash gray and sell for \$10 each.

Town Manager Stevens advised the Mayor that the City of Sanford is making progress on the second water connection, which will be installed on Buckhorn Road.

Under Manager Comments, Town Manager Stevens reported a citizen had concerns about the intersection at Smith Drive and East Harrington since the Boggs fatality. Mr. Stevens contacted Chuck Dumas, District Engineer with DOT, and asked him to look at the intersection. Mr. Dumas stated DOT had already inspected the intersection due to the fatality. In the last five years there have been no prior crashes, and the traffic count is not heavy enough for a traffic light. The DOT replaced the faded stop sign and decided against putting up a stop ahead sign due to the speed limit and close proximity of both signs. The road belongs to DOT, and it is a federal secondary highway. The Town must abide by its decision. It was reported the citizen received a letter from DOT and appeared satisfied to get a response.

Town Manager Stevens requested authorization from the Board to check with other municipalities concerning a door-to-door sales policy. He feels the Town needs a written policy stating guidelines, rules, and regulations. Attorney Love agreed this type of policy is permissible. The Board gave Town Manager Stevens authority to proceed with research and report his findings at the February meeting.

With no further business to come before the Board, Mayor Pro Tem Beal made the motion to adjourn the meeting. The motion was seconded by Commissioner Woody Beale. Motion carried unanimously to adjourn.

Donald F. Andrews
Mayor

Laura Duval
Town Clerk