

TOWN OF BROADWAY
BOARD OF COMMISSIONERS
MEETING
MINUTES
JANUARY 28, 2013

A scheduled meeting of the Board of Commissioners was held on Monday, January 28, 2013 at 7:00 p.m. at the Council Chambers, 102 East Lake Drive, Broadway, North Carolina.

Board members present were Mayor Donald Andrews, Commissioners Tommy Beal, Jim Davis, Lynne Green, and Clem Welch. Also, Town Manager Bob Stevens and Town Clerk Laura Duval were present. Commissioner Woody Beale was excused from the meeting because he was out of town, and Town Attorney Jimmy Love had another commitment.

The meeting was called to order by Mayor Andrews. The Mayor gave the invocation, which was followed by the Pledge of Allegiance.

Mayor Pro Tem Beal made the motion to accept the Agenda as presented. The motion was seconded by Commissioner Davis. Motion carried unanimously.

Commissioner Green made the motion to accept the Minutes from the December Board Meeting as submitted. The motion was seconded by Commissioner Welch. Motion carried unanimously.

During Public Comments Mr. Chet Mann spoke on behalf of LEED IE-PAC (Lee Education and Economic Development Independent Expenditures Political Action Committee). Mr. Mann stated LEED IE-PAC has concerns regarding the Interlocal Agreements. LEED IE-PAC believes the three local governments are better because of a tradition of trilateral problem solving. Negotiation has benefited all governments in Lee County. LEED IE-PAC encourages and hopes that the local elected leadership will negotiate and work together to solve any revenue inequities for the well being of all citizens. Mr. Mann presented a packet of information to each Town Board member, Town Counsel, Town Manager, and Town Clerk. Included in the packet were The Report of the Consolidated Government Study Committee and The Report of the Phase II Sanford-Lee County-Broadway Metro Government Study Committee, conducted in 1986 and 1989 respectively.

Town Manager Stevens reviewed the nine services/agreements that the Town has with Lee County. (See attachment)

Town Manager Stevens presented a cost analysis on the annexation of Dixie Acres. (See attachment)

Commissioner Davis made the motion to accept the Financial Statements as presented. The motion was seconded by Mayor Pro Tem Beal. Motion carried unanimously.

During Commissioner Comments, Commissioner Welch thanked everyone for their thoughts and prayers.

Mayor Pro Tem Beal thanked the Mayor and the Town Manager for all their work in getting the meeting together for Thursday night. He is also glad Commissioner Welch is doing well.

Commissioner Green stated she is glad Commissioner Welch is doing well and appreciates her dedication to the Town Board.

Commissioner Davis stated he is glad the Town Board is coming together and standing tall for the joint meeting.

Mayor Andrews stated he feels that the informational letter sent out to the citizens was worthwhile. He thanked the Board for their support and encouragement. His intentions are to look after Broadway residents because they pay county tax, as well.

A joint meeting will be held between the Sanford City Council and the Lee County Commissioners on Tuesday night, June 29, 2013 at 6:00 p.m. The meeting will be held at the McSwain Center.

A joint meeting will be held between the Town Board and the Lee County Commissioners on Thursday night, June 31, 2013 at 6:00 p.m. The meeting will be held at the Broadway Community Building. The Mayor looks forward to a productive meeting.

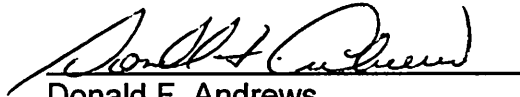
Under Manager Comments, Town Manager Stevens distributed information on the Fund Balance. (See attachment) The Town's Fund Balance is 62% of our General Fund Balance for 2012-2013. \$513,960 is the amount of money the Town could spend in the event of a disaster. FEMA would reimburse this amount after the fact. The Town is required to have 8% or one month's revenue on hand. The LGC suggests municipalities our size have a Fund Balance that is 64% of the General Fund Balance. He explained that 71% of the Town's General Fund Budget is based on property tax and sales tax. Re-distribution of sales tax would take 50% of the Town's sales tax, amounting to \$110,000. This cut amounts to 13% of the General Fund Budget. The Town would be forced to make significant cuts to services.

Twelve trees have been taken down at the Town Cemetery. The trees were diseased and would have eventually fallen on headstones. Lett Tree Removal did the work for only \$1,000. The phone pedestal has been removed from the cemetery and has been replaced by a small pad.

The water connection along Buckhorn Road and East Harrington Avenue has been completed.

Mr. Stevens is working on the bypass signage. Mayor Andrews has spoken with Rep. Stone and Sen. Rabin, so the signage issue is being addressed.

With no further business to come before the Board, Mayor Pro Tem Beal made the motion to adjourn the meeting. The motion was seconded by Commissioner Davis. Motion carried unanimously to adjourn.



Donald F. Andrews
Mayor



Laura Duval
Town Clerk

COUNTY SERVICES AGREEMENTS

a) Tax Collections

- Agreement in Effect (same agreement since 2002)
- 1% on collections (cost = \$4,000/yr) (utilities, property, motor vehicles, real estate)
- 1 ½% after June 30 each yr
- Renewed on yearly basis
- Cost analysis

b) EDC

- Funding partners
Lee Co 66% Sanford 30% Broadway 3%
(this goes to EDC corporation)
- Future uncertain
- Gives us a seat at the table (involved in decisions) (Mayor is currently voting member)
- If not a funding partner, we still receive benefits
- Agreement in Effect

c) Animal Control

- No written agreement
- Town adopted county ordinance
- We don't ask for enhanced services
- Police answer noise & nuisance calls
- Animal Control handles vicious dog or bite calls
- Questions about why should there be a charge (county may start charging us)

d) Police Dispatching

- Office staff dispatch during working hours
- Sheriff's office dispatches calls from 5:00 p.m. – 8:00 a.m. & on wknds (no written agreement – no charge)
- Sanford PD takes 911 calls then routes them to sheriff's dept
- Conversations have been held with City dispatching for us

e) Mutual Aid

- 2 Broadway Police officers are sworn with sheriff's office – other 2 officers waiting to be sworn in – can make arrest anywhere in the county – sheriff suggested this – Broadway helps county often
- This is equal give and take
- If officer down, all law enforcement agencies would respond including Highway Patrol
(Chief gets along well with both Sanford PD & Sheriff's Dept)

f) Fire Inspections

- Contract with CFRFD
- Done by County Fire Marshal's Office
- Paid for through district tax that we all pay now
- Should be no additional charge for these services

g) Planning/Zoning/GIS

- Written agreement since 1991 with Sanford – Lee County Community
- Development for all of the listed community services plus building inspections
- Reviewed every year
- \$8,000 per year paid to City always

h) Building Inspections

- Same as above
- Forms show Broadway's name

i) Library Services

- Broadway Branch was saved from closure last year
- \$16,000/yr – annual county budget
- Similar to animal control – why should Town be charged but no county residents are charged
- Getting no more than county residents get

DIXIE ACRES COST ANALYSIS

Water/Sewer Cost

Water Line	\$50 @ 4,440 ft	\$244,000
Sewer Line - Gravity Flow	\$70 @ 4,440 ft	311,000
Force Main	\$30 @ 4,440ft	54,900
Right of Way	\$5 @ 4,440 ft	9,200
Engineering/Surveying		25,000
Lift Station		<u>200,000</u>
		\$844,100

Water/Sewer Revenue

Based on 47 homes @ 3,000 gal/mo

Water – 47x20x12	\$11,280
Sewer – 47x21.50x12	<u>\$12,126</u>
Total Revenue	\$23,406 per year

Road Cost

Rework & Pave	\$100 @ 4,440 ft	\$444,400
Property Tax		
.44 cents @ \$4,845,000		\$ 21,318 per year
Not including Police Protection		

FUND BALANCE

\$513,960 Unassigned Fund Balance
62% Broadway
64% Suggested for Population

TOTAL BUDGET	General Fund	\$818,000
	Water/Sewer	<u>\$356,000</u>
		\$1,174,000

\$110,000 cut is 13% of General Fund Budget

\$110,000 cut is 13.75 cent on Tax Rate

\$110,000 in Cuts

*Maintenance Employee	50,563 Salary & Benefits
*Policeman	41,681 Salary & Benefits
*1 Vehicle – Maintenance	8,000
*Recycling Program	6,000
*Stop Yard Debris Pick Up	1,520
*Lee Co EDC	4,000
*Veterans Memorial Maintenance	<u>2,000</u>
	113,764