

TOWN OF BROADWAY
BOARD OF COMMISSIONERS
MEETING
MINUTES
AUGUST 25, 2014

A scheduled meeting of the Board of Commissioners was held on Monday, August 25, 2014 at 7:00 p.m. at the Council Chamber, 102 East Lake Drive, Broadway, North Carolina.

Board members present were Mayor Donald Andrews, Commissioners Tommy Beal, Woody Beale, Jim Davis, Lynne Green, and Janet Harrington. Also, Town Attorney Jimmy Love, Town Manager Bob Stevens and Town Clerk Laura Duval were present.

The meeting was called to order by Mayor Andrews. Mayor Pro Tem Beal gave the invocation, which was followed by the Pledge of Allegiance.

Mayor Andrews requested an addition to New Business - Item E. Spending Limit. Mayor Pro Tem Beal made the motion to accept the Agenda as amended with the addition of Item E. under New Business. The motion was seconded by Commissioner Green. Motion carried unanimously.

Commissioner Harrington made the motion to accept the Minutes from the July Board Meeting as submitted. The motion was seconded by Commissioner Woody Beale. Motion carried unanimously.

Marshall Downey, with Sanford Community Development, addressed the UDO Appearance change. Mr. Downey explained he had spoken with Town Manager Stevens about an issue in the central business district/downtown zoning. In the UDO there is a corridor design standard all along Main Street, which requires new construction/major renovations to follow certain design standards i.e., earth tone colors, certain materials, limitations on the type of building. Anything zoned commercial falls under that standard. While researching for a sign issue, Mr. Downey discovered the central business districts in Broadway, Jonesboro, and downtown Sanford are not covered under the design standards. When a business owner voluntarily makes changes to an existing building, the owner is not required to follow the design standards. In that case the Town can only suggest abiding by the appearance guidelines. This issue will be addressed at the UDO meeting on Thursday night, and a Public Hearing will be held at a later date.

The Partnership for Prosperity By-Laws were presented to the Town Board for approval. Town Counsel asked about the \$10,000 Investor Member requirement under

Section 3 of Article II. Mayor Andrews explained this was the last change made to the by-laws. The Partnership Board felt that \$10,000 investors should be required to be a member of the Chamber as well. Commissioner Green made the motion to approve said by-laws. The motion was seconded by Commissioner Harrington. Motion carried unanimously. Mayor Andrews plans to invite Rodger Sauls to a future Board meeting.

The landscaping of the fourth quadrant near Turner's Carpet was discussed. \$2,100 is left in the landscaping fund. Since the Town has a history with the railroad, the Mayor suggested erecting an aluminum cast plaque of the dinkey, which transported people from Sanford to Lillington. A&W Railroad will donate two rails for the sign posts. The bushes already planted will serve as a backdrop. Some mulch and flowers will be needed around the plaque. The cost of the plaque is \$1,300, and the landscaping may cost approximately \$200-\$300. The Town Board was in agreement with the Mayor's suggestion.

Mayor Andrews discussed the possibility of a semi-annual Town newsletter. Currently, there is no way to communicate with citizens other than Facebook or one line on the water bill. The newsletter would be sent to approximately 515 in-town residents. Information pertaining to the recycling schedule, Town contacts, grease disposal, leash law, etc. could be placed in the newsletter. The Board agreed to proceed with the newsletter in January.

The Town Board discussed a spending limit for the next Town Manager since there are currently no limits in place. According to the General Statutes, formal bids are required for construction exceeding \$300,000 and materials and supplies exceeding \$90,000. The Town has only two credit cards--a gas card and a Lowe's card. Two signatures are required for all checks written. Each month the Board is given a copy of all checks written for paid bills and a copy of the financial statements. During the budget process, the Town Manager includes future capital outlay needs and informs the Town Board during the budget work session. He reports to the Board once the projects are begun and again when completed. Town Counsel recommended a written policy with a spending limit on contracts with an emergency exception. This policy will be presented at the September meeting.

Mayor Pro Tem Beal made the motion to accept the Financial Statements as presented. The motion was seconded by Commissioner Green. Motion carried unanimously.

Under Commissioner Comments, Commissioner Woody Beale requested an update on the dog situation. Town Manager Stevens addressed that issue in his report.

Mayor Andrews reported the Partnership for Prosperity is moving forward. They hope to move into their office at the buggy factory next October. Planning, inspections, the Partnership and the Chamber will have offices in the same building.

The Mayor attended the last TARPO meeting. The points have been assigned to the projects, and Broadway Road is still the top priority for Lee County. It remains

slotted for 2018. Two roundabouts at US1 and Hawkins Avenue have been delayed until the spring. They hope to have these completed by May.

The new fence has been put up at the school and it looks great. It is a nice improvement on Main Street.

Broadway Baptist Church hosted a teachers' luncheon and approximately 70 teachers attended. The church has been providing this luncheon for the past four years.

Mayor Andrews encouraged everyone to watch out for the buses, children and school traffic now that school is back in session.

Under Manager Comments, Town Manager Stevens mentioned that he is proud of the Mayor because he took the ice bucket challenge for ALS awareness last Friday. Mayor Andrews was challenged by Bob Joyce of the Chamber. If anyone would like to contribute, donations may be made to the Catfish Hunter Chapter of ALS.

Mr. Stevens reported that a cage has been placed at an Oakland Avenue residence in an effort to catch the dogs that have attacked cats. No more attacks have been reported during the past two weeks. The police chief and sheriff are working together on this issue. In addition to our police department, two animal control officers have been looking for the dogs. Town Manager Stevens assured the Town Board that the police do take this problem seriously and understand that it is an emotional time for pet owners who have experienced attacks. Broadway has limited resources, but the search is ongoing. Encourage pet owners to contact Chief Hinnant if there are further attacks.

The Town Manager announced that Officer Casey Boggs is leaving. He has decided that law enforcement is not for him. Casey has agreed to work until another officer is hired. He did a good job, and we hate to lose him. However, we wish him well. Former Officer Neil Knight has expressed an interest in returning to Broadway. Chief Hinnant plans to rehire Neil in three weeks. He is an experienced officer and will not require training, testing, certification, or uniforms. The Town will save on these expenses because a new officer would require all those costs. Chief Hinnant spoke with the Sheriff about rehiring Neil, and he was in agreement with it. Neil will work out a notice with the sheriff's department

Town Manager Stevens received an anonymous letter regarding Tony Turner parking on the sidewalk in front of his business. The complaint stated that he blocks the sidewalk for walkers and also blocks the view of drivers. Mr. Turner asked permission to park on the sidewalk prior to the addition of the turning lane, which took up the parking spaces in front of his business. When the sidewalk was put it, it was reinforced and extra strength concrete was used so that it would withstand the weight of his truck and trailer. Mr. Turner loads and unloads his truck there, which takes less than an hour. He plans to buy a pipe for the ditch behind his building so that he will be able to unload his truck in the back. The Masonic Lodge plans to split the cost with him. The Town will install the pipe per Powell Funds. It should be installed next week or within 10 days.

Mayor Pro Tem Beal made the motion to go into closed session per G.S. 143-318.11 Article (6). The motion was seconded by Commissioner Davis. Motion carried unanimously.

With no further business to come before the Board, Mayor Pro Tem Beal made the motion to adjourn the meeting. The motion was seconded by Commissioner Woody Beale. Motion carried unanimously to adjourn.

Donald F. Andrews
Mayor

Laura K. Duval
Town Clerk