

TOWN OF BROADWAY
BOARD OF COMMISSIONERS
MEETING MINUTES

JUNE 4, 2018

A special meeting of the Board of Commissioners was held on Monday, June 4 at 6:00 p.m. at the Council Chamber, 103 North Main Street, Broadway, North Carolina.

Board members present were Mayor Donald Andrews, Commissioners Tommy Beal, Woody Beale, Lynne Green, Janet Harrington and Jim Paschal. Also, Town Attorney Jimmy Love, Town Manager Dustin Kornegay and Town Clerk Laura Duval were present.

The meeting was called to order by Mayor Andrews. The Mayor gave the invocation, which was followed by the Pledge of Allegiance.

Commissioner Green made the motion to accept the Agenda as presented. The motion was seconded by Commissioner Paschal. Motion carried unanimously.

Town Manager Kornegay reviewed the budget message. All funds within the proposed budget for the General and Enterprise Funds are balanced, and all revenues and expenditures are identified for fiscal year 2018-2019. With the completion of the Town Hall project and the closing of the USDA loan scheduled, staff look forward to focusing on new challenges.

Two years ago the ad valorem tax rate was raised from forty four cents to forty nine cents to cover costs associated with the Town Hall project and to cover the future debt service payments for the facility. This tax rate is adequate to meet our needs, so the Town Manager is recommending the tax rate remain the same. Mr. Kornegay anticipates growth in sales tax revenue but budgeted conservatively since there are numerous factors that can affect this revenue stream. Waste Industries is raising their rates, but our current sanitation fee will cover the increase.

Some smaller projects will be our focus this year. The new section of the cemetery needs to be surveyed with plots laid off for sales. We anticipate making minor repairs to the community building due to age and extensive use. Church and Holt Streets are still a concern as well as minor repairs to other streets throughout Town.

We have a healthy fund balance, but this past fiscal year we borrowed \$100,000 from fund balance to purchase sewer infrastructure. This purchase had an impact on our fund balance that will be reflected in our audit this year.

There are no recommended rate changes to water and sewer fund. Increases may need to be considered during fiscal year 2019-2020. Exterior maintenance to the

water tank will be completed. Our debt service payment will be paid off in three years. A grant will be pursued for digital mapping of water and sewer lines.

The Town Board will undertake a thorough study of the proposed budget and arrive at what it considers the proper program of revenue and expenditures for the Town government for the coming year.

Mr. Kornegay then presented the proposed Annual Budget Ordinance for Fiscal Year 2018-2019. The proposed budget for General Fund is \$911,566. The Utility Fund proposed budget is \$380,956, making a total budget of \$1,292,522.

The Town Manager pointed out the breakdown for each department in General Fund: Governing Body - \$11,100, Administration - \$121,806, Finance - \$116,675, Maintenance - \$158,209, Police - \$308,776, Special Appropriations - \$166,000, and Debt Service - \$29,000 for a total of \$911,566. Mr. Kornegay reviewed a breakdown of revenues for General Fund and Water & Sewer Fund. Total revenue for General Fund is \$911,566, which matches budgeted expenditures. Total revenue for Utility Fund is \$380,956 which also matches budgeted expenditures. The Town Manager clarified that Reconnect Fees include late fees and reconnection of service fees. The total budget for fiscal year 2018-2019 is \$1,292,522.

Mayor Andrews opened the Public Hearing for comments on the proposed Annual Budget Ordinance for Fiscal Year 2018-2019. No one spoke in favor of or against the proposed budget. The Mayor then closed the Public Hearing.

Manager's Report – Town Manager Kornegay reported that work is progressing on closing the USDA loan and interim financing with BB&T. It should be completed within two weeks.

The Town Manager sent out two letters today for code enforcement violations. These issues should be resolved shortly.

The bank account has been opened with First Bank. Laura and Barbara have started making daily deposits there. The full switch should be made July 1. Town Manager Kornegay is still gathering information from credit card vendors.

Commissioner Comments – Commissioner Green thanked administrative staff for their hard work on the budget. She also commended Mayor Andrews for his speech at the Memorial Day Ceremony. He did a great job and she is very proud of him.

Mayor Pro Tem Beal attended TJCOG last week. The census is coming up, and we need to encourage everyone to register. It could mean one to two more representatives in Washington for our state. He will bring information to the June 25, 2018 meeting.

Commissioner Harrington thanked the staff for all their hard work on the budget and everything else they do each day. She also commended EMS, Officer Evan Gunter

and the Lee County Sheriff's deputies for their outstanding service to those in need of assistance.

Commissioner Woody Beale received a phone message about a noise disturbance issue. The caller did not feel the police officer on duty handled her complaint appropriately. None of the other commissioners received a phone call. Commissioner Beale also asked about the water drainage issue. He was advised Ken Bright is working on a plan and should get back with Town Manager Kornegay this week. Mr. Beale inquired about the status of the new patrol car. The Town Manager feels that the car has been built because Hiester has given him a VIN number. However, he doesn't think it has been shipped yet. Bids are being accepted for the old patrol car and will be opened June 15.

Mayor Comments – Mayor Andrews thanked American Legion Post 347 for hosting the Memorial Day Ceremony. It was held indoors due to the weather, but there was a good crowd in attendance. The Town Board concurred that Broadway always does a wonderful job hosting events in honor of veterans.

We are working on a flag pole for the Town Hall. Craig will try to move the pole from the old town hall. If that does not work, we will purchase a new 30 foot flag pole at a cost of \$1,000 plus \$495 in shipping.

The Mayor is waiting for approval from Marshall Downey for our Town Hall sign. It will be made of stone and brick and will display Broadway Town Hall.

The Town Board reviewed the names on the commemorative plaque that will be installed at the Town Hall.

On April 13 the state inspected the dam at Watson Lake. They gave us a few minor cleaning and maintenance issues to address, so a plan will be devised to resolve these issues. A few small trees need to be removed, the kudzu needs to be removed and replaced with a nice ground covering, and the metal screen around the spillway needs to be replaced.

The pictures of the former mayors have been hung in the hallway, and the commissioners pictures will be hung as soon as a nameplate arrives. There are a few more pictures that need to be hung in the facility.

Mayor Andrews mentioned the Town is fortunate to have such a good staff. He stated that public works, police and admin staff really do a great job. They were able to handle the festival, the move and the budget simultaneously.

At the June 25 meeting the proposed budget for 2018-2019 will be presented for adoption. The Planning Department may bring recommendations from the Broadway Planning Board pertaining to boarding houses, septic systems and signs.

With no further business to come before the Town Board, Commissioner Woody Beale made the motion to adjourn the meeting. The motion was seconded by Commissioner Paschal. Motion carried unanimously to adjourn.

Donald F. Andrews
Mayor

Laura K. Duval
Town Clerk

