

TOWN OF BROADWAY
BOARD OF COMMISSIONERS
MEETING MINUTES
JANUARY 28, 2019

A scheduled meeting of the Board of Commissioners was held on Monday, January 28 at 6:00 p.m. at the Council Chamber, 103 North Main Street, Broadway, North Carolina.

Board members present were Mayor Donald Andrews, Commissioners Tommy Beal, Woody Beale, Lynne Green, Janet Harrington and Jim Paschal. Also, Town Attorney Jimmy Love, Town Manager Dustin Kornegay, Town Clerk Laura Duval and Finance Director Barbara Cox were present.

The meeting was called to order by Mayor Andrews. The Mayor gave the invocation, which was followed by the Pledge of Allegiance.

Mayor Pro Tem Beal made the motion to accept the Agenda as presented. The motion was seconded by Commissioner Woody Beale. Motion carried unanimously.

Consent Agenda – Approval of December 17 Minutes and December Financial Statement. Commissioner Green made the motion to accept the Consent Agenda as submitted. The motion was seconded by Commissioner Harrington. Motion carried unanimously.

Shelton Ennis, with Joyce and Company, presented the audit highlights for fiscal year 2017-2018. Mr. Ennis referred to the governance letter. The Town received an unmodified opinion, which means it was a clean audit. The financial statements present fairly in all material respects the financial condition and the results of the operations and the cash flows of its proprietary fund types of the Town of Broadway for the year ended 6-30-18.

Mr. Ennis reported that Cash balances decreased by \$750,000 from prior year due to the result of the USDA loan proceeds unexpended at 6-30-17, and these proceeds were spent during 2018. Fixed Assets include Governmental and Proprietary (water and sewer). Governmental fixed assets increased \$595,000 because of the new town hall. Proprietary fixed assets increased \$113,000 as a result of the purchase of water and sewer infrastructure. The General Fund is the main operating fund of the Town where the majority of operations and financial activities take place. Total General Fund Balance increased \$100,000 over prior year as a result of higher revenues over expenditures for the year. Unassigned fund balance decreased \$50,000. Unassigned funds are not restricted or designated by the Board for specific purposes. Water and Sewer fund decreased \$92,000 because of utility relocation and infrastructure purchase. Ad valorem taxes are the primary source of revenue for the Town and represent 48% of

General Fund Revenues. There was a \$3,000 increase in tax collections due to favorable economic conditions. The overall collection percentage for property taxes was 99.25%, which is very good. The state average for towns the size of Broadway was 97.09%. Long-term debt is made up of general governmental and water/sewer. General governmental decreased \$8,000 as a result of repayment of loans related to vehicles. Water/sewer debt reduction was due to repayment of water/sewer bonds.

The auditors encountered no difficulties in working with management in performing and completing the audit. No second opinions were sought by management.

Mr. Ennis advised the Town of Broadway is in sound financial condition as of 6-30-18. He expressed his thanks to all Town staff, as well as the City of Sanford, for their help during the audit. Mayor Andrews thanked Glenda and Beth with the City of Sanford for their invaluable support. He is very appreciative of the good working relationship the Town has with the City. The Mayor also expressed his appreciation to Barbara, Laura and Dustin for all the work they do throughout the year.

Mayor Andrews advised the Town Board one application was received for the Broadway Planning Board. Justin Rosser, of 302 First Street, applied to fill the position left vacant by Jeff Griffin whose term expires June of 2020. The Mayor recommended Justin be appointed to serve on the Planning Board. Commissioner Harrington made the motion to appoint Justin Rosser to the Broadway Planning Board. Motion was seconded by Commissioner Paschal. Motion carried unanimously.

Manager's Report – Town Manager Kornegay reported that Town Counsel has spoken with Mike Cain about surveying the old town hall. Mr. Cain assured Mr. Kornegay he would complete the survey in the near future. The Town Manager will follow up with Mr. Cain.

Mr. Kornegay has researched a one call system for urgent communication with Town citizens. There is a one-time setup fee of \$100. One call would be a voluntary program in which people sign up for the service. One thousand (1,000) credits/messages would cost \$155, five thousand (5,000) credits/messages would cost \$725 and ten thousand (10,000) credits/messages would cost \$1,242. Messages may be received by text, email or phone. Additional credits can be added at any time. The Town Board agreed this service would be worthwhile.

The land application permit has been renewed. It is renewed every three years and allows wasted sludge to be applied to permitted fields as fertilizer.

The Town Code of Ordinances Book has been updated with changes to several ordinances over the past few years. The ordinances are also in digital format so that they can be put on the Town website.

Mr. Kornegay advised that the Town received a letter from DOT regarding the welcome sign near Dixie Farm Road. DOT has offered to pay \$25,000 for the sign. The sign needs to be moved because of the road widening project. They want it to be taken care of by May. The Town does have an easement for the current sign. The land is

owned by two McNeill heirs. The only concern is the sign has the opening in the middle and may fold and fall apart when moved. The Town Board agreed that saving the sign is worth exploring. Bids for the road widening go out in the fall of 2019 with the project starting in January of 2020. Relocation of the water and sewer lines come first then the widening of the road.

Commissioner Comments – Mayor Pro Tem Beal mentioned he had been receiving calls from 258 or 776 exchanges. The calls appear to be from someone he knows, but they are actually scams. They have stolen someone's name and number. The callers are supposedly selling insurance or credit cards. He wanted everyone to be aware of this concern.

Commissioner Harrington thanked Barbara, Laura and Dustin for all their work on the audit and for all the other work they do.

Commissioner Woody Beale asked if any further work was going to be done on Thelma Sloan Drive. Mr. Kornegay advised the First Street end had been repaired and the holes near Main Street can be filled with crush and run. The cracks in the Town Hall/Community Building parking lot will also be filled.

Commissioner Paschal stated the town hall sign looks nice but doesn't look good next to the Windstream box. He thinks it would look better in the front near the middle of the building. Mayor Andrews explained it was placed near the entrance to prevent a sight triangle issue. The Town will need DOT approval to place the sign in the right of way. He suggested that the commissioners meet out front after the meeting to determine where the sign should be moved.

Commissioner Green expressed her appreciation to staff for their work. The Town is so blessed with our staff and the quality of work that they do to keep our office and our Town on point. She really appreciates that and hopes our citizens are aware of it, also.

Mayor Comments – Mayor Andrews thanked Pastor Swann of Cameron Grove for hosting the fourth annual Martin Luther King, Jr. Celebration. It was a great event with a really good speaker.

The Mayor spoke at the Woman's Club last Monday night. They had a great turnout and the meeting was very informative for the Mayor and the club members. The Woman's Club is a very energetic group with a lot of ideas and suggestions. The Mayor always enjoys going to speak with them.

Town Counsel distributed a letter of information, regarding Rowan County, to Town Board members.

Mayor Andrews thanked Lee County Commissioner Kirk Smith for attending the meeting. The Town Board looks forward to working with him.

With no further business to come before the Town Board, Commissioner Woody Beale made the motion to adjourn the meeting. The motion was seconded by Mayor Pro Tem Beal. Motion carried unanimously to adjourn.

Donald F. Andrews
Mayor

Laura K. Duval
Town Clerk

