

TOWN OF BROADWAY  
BOARD OF COMMISSIONERS  
MEETING MINUTES

JUNE 24, 2019

A scheduled meeting of the Board of Commissioners was held on Monday, June 24, at 6:00 p.m. at the Council Chamber, 103 North Main Street, Broadway, North Carolina.

Board members present were Mayor Donald Andrews, Commissioners Tommy Beal, Woody Beale, Lynne Green, Janet Harrington and Jim Paschal. Also, Town Attorney Jimmy Love and Town Manager Dustin Kornegay were present. Town Clerk Laura Duval was unable to attend the meeting.

The meeting was called to order by Mayor Andrews. Mayor Pro Tem Beal gave the invocation, which was followed by the Pledge of Allegiance.

Commissioner Paschal made the motion to accept the Agenda as presented. The motion was seconded by Mayor Pro Tem Beal. Motion carried unanimously.

Consent Agenda – Approval of May 20 Meeting Minutes and May Financial Statement. Commissioner Paschal made the motion to accept the Consent Agenda as submitted. The motion was seconded by Mayor Pro Tem Beal. Motion carried unanimously.

Town Manager Kornegay reviewed the proposed Annual Budget Ordinance for Fiscal Year 2019-2020. General Fund is budgeted for a total of \$942,096, and Utility Fund is budgeted at \$381,000, making the total budget \$1,323,096. Expenditures are broken out by department for the total of \$942,096, and the Water Fund expenditures are broken out for the total of \$381,000. The only rate changes are an increase of \$1 in sanitation fees, and the community building rental fee increased \$50 for out of town residents. The sanitation fee increase is due to an increase in recycling costs by Waste Industries. Commissioner Harrington made the motion to adopt the Annual Budget Ordinance for Fiscal Year 2019-2020. The motion was seconded by Mayor Pro Tem Beal. Motion carried unanimously.

Town Manager Kornegay discussed the RFQ's for the sidewalk project from Mansfield Drive down South Main to Hollywood Pizza. The project is an 80-20 match. The Town covers 20% of the project. DOT refers to the proposals as Request for Letters of Interest. The Town received four proposals from engineering firms. Proposals were submitted by Withers-Ravenel, Wetherill, Ramey Kemp, and Timmons. Mr. Kornegay reviewed the proposals and scored them. All the firms could do a good job and are very qualified. However, the two firms that stood out were Withers-Ravenel and Ramey Kemp. The Town Manager recommended Withers-Ravenel since we have

experience with their services, and they have great experience working with towns the size of Broadway. DOT also has to approve our selection. The cost of the entire project is \$103,000, making the Town's contribution around \$20,000. If the sidewalk project should exceed \$103,000, the Town is responsible for the excess cost. The engineering firm is chosen based on qualifications not price. This same process was used for the road widening project. Commissioner Paschal made the motion to award the bid to Withers-Ravenel. The motion was seconded by Commissioner Green. Motion carried unanimously.

Town Manager Kornegay presented a budget amendment for adoption. This budget amendment will help us get through the remainder of the fiscal year. We are appropriating \$5,000 from the Police Department and \$5,000 from Administration to Maintenance Department for a total of \$10,000 to cover salaries of part-time employees. The second appropriation was suggested by the auditors so that Todd's patrol car shows up as an asset on the books. We are appropriating \$25,500 in Lease Proceeds to Police Capital Outlay. Commissioner Harrington made the motion to appropriate \$5,000 from Police Department and \$5,000 from Administration to Maintenance and \$25,500 from Lease Proceeds to Police Capital Outlay. The motion was seconded by Commissioner Green. Motion carried unanimously.

The Lee County tax collection office requested that the Town approve the write off of delinquent motor vehicle taxes from 2009-2014 in the amount of \$1,266.77 per G.S. 105-373.G. Mayor Pro Tem Beal made the motion to approve the 2009-2014 tax write-off for delinquent motor vehicles taxes. The motion was seconded by Commissioner Paschal. Motion carried unanimously.

Betsy Kelly and Sue Tipton agreed to serve another three-year term on the Broadway Planning Board. Commissioner Harrington made the motion to re-appoint Betsy Kelly and Sue Tipton to the local planning board. The motion was seconded by Mayor Pro Tem Beal. Motion carried unanimously.

Manager's Report – Town Manager Kornegay advised that there is still some money left in the BB&T account after changing to First Bank. The Finance Director would like to close out the BB&T account and put that money in CD's to earn better interest. Some money was invested in the Capital Management Trust a few months ago.

The Town Manager and Mayor Pro Tem Beal met with representatives of TJCOG a month ago. Three other representatives met with Mr. Kornegay last week about grant funding. Applications are available in July and submission is due in the fall. They will keep Mr. Kornegay updated. He was discouraged to hear that approval of awarding grants is only 30-40%. The Town is eligible to apply for a grant every year. In some cases Towns have to apply three or four times before receiving a grant. There may be enough in the budget this upcoming fiscal year to digitize some of the water/sewer lines. TJCOG have staff that can do digitizing for us, and they plan to give the Town Manager cost estimates.

Commissioner Comments – Mayor Pro Tem Beal suggested some items for the newsletter. The recycling cost increase needs to be mentioned. Other items: Leaves need to be bagged so that public works can pick them up. The Town does not have a vacuum truck. People walking their dogs need to pick up after them. The Town gun ordinance, with the penalty, needs to be included. Discharging guns within the town limits is prohibited.

Mayor Andrews discussed curb side pickup provided by the Town. The scheduled day for pick up is the first Wednesday of the month. There is so much debris put out now that it takes several days a month to get it all. The debris has to be taken to Lemon Springs for disposal. Water and sewer operations come first. Public Works will pick up as scheduled and get the additional debris put out as they can get to it. It was mentioned that yard debris needs to be kept on people's property and not extend into the road. The Town is not set up to pick up lot clearing. Another dumpster, which is an extra cost, had to be added for the miscellaneous items set out.

Commissioner Harrington mentioned that the Town Cemetery looks the best it ever has, and Tommy Fore is doing a super job.

Commissioner Woody Beale inquired about a large tree that split on Watson Lake Drive. He feels it is a safety issue. Watson Lake Drive is a state road, and they need to be advised to take it down. Mayor Andrews will contact DOT about removing the tree.

Commissioner Paschal stated it would be a good idea to place a sign at the old Town Hall advertising the auction. There are signs in the windows, but the Town Manager will talk to the auctioneer about hanging a banner at the location. Counsel Love suggested placing a display ad in the paper in addition to the classified ad.

With no further business to come before the Town Board, Commissioner Woody Beale made the motion to adjourn the meeting. The motion was seconded by Commissioner Paschal. Motion carried unanimously to adjourn.

---

Donald F. Andrews  
Mayor

---

Laura K. Duval  
Town Clerk