

TOWN OF BROADWAY  
BOARD OF COMMISSIONERS  
MEETING MINUTES  
SEPTEMBER 28, 2020

A scheduled meeting of the Board of Commissioners was held on Monday, September 28, at 4:00 p.m. in the Council Chamber, 103 N. Main Street, Broadway, North Carolina.

Board members present were Mayor Donald Andrews, Commissioners Tommy Beal, Lynne Green, Janet Harrington, Teresa Kelly, and Jim Paschal. Also, Town Manager Eddie Thomas, Town Counsel Jimmy Love, and Town Clerk Laura Duval were present.

The meeting was called to order by Mayor Andrews. The Mayor gave the invocation, which was followed by the Pledge of Allegiance.

Mayor Andrews requested the addition of Item D. Public Works Department under New Business. Mayor Pro Tem Beal made the motion to accept the Agenda as amended. The motion was seconded by Commissioner Harrington. Motion carried unanimously.

Consent Agenda – Approval of August 24 Board Meeting Minutes and the August Financial Statement. Commissioner Harrington made the motion to accept the Consent Agenda as submitted. The motion was seconded by Commissioner Paschal. Motion carried unanimously.

New Business – The Town received 156 responses from the recycling survey. Approximately, 25% of citizens responded. Mayor Andrews reviewed the answers to the survey questions. The survey was conducted for informational purposes so that the Town Board will have a guideline to use when making a decision on the contract for next year. The Town Manager informed Waste Industries/GFL that the truck was leaking hydraulic fluid on two streets. They will send a crew to clean it up.

No action has begun on resurfacing. The quote for Crystal and Colonial Drives has been approved. The Town is now waiting on another quote for resurfacing Hazel and Ruth Ann Lanes. Hopefully, the bids will be competitive. The cul-de-sac on Hazel is in bad shape. The actual street can be resurfaced without difficulty.

The Broadway Lions Club decided not to have the Christmas parade this year due to COVID-19. Instead, they are encouraging downtown businesses to decorate for Christmas. They will discuss additional plans at their next meeting on October 8.

Mayor Andrews discussed manpower in the Public Works Department. Currently, there is not enough manpower to meet all obligations. In the near future changes may occur due to age and longevity of employees. One part-time employee has almost maxed out his hours for the year. The Town may try to hire an additional employee in January. This person will need to work closely and train with the Public Works Director, get operator licenses for the WWTP, and be interested in longevity with the Town. There are 12 houses under construction now, and additional lots are for sale. The Town is at a critical point concerning public works staff.

Town Manager Thomas advised the Town Board that 12 citizens have signed up for the payment option plan, which was a result of the governor's executive order. One customer was cut off today but came in and paid the current bill owed and agreed to sign up for the payment option plan. The amount of arrears has dropped from almost \$10,000 to \$3,000. \$450 is the highest amount owed. The average owed is \$250. Mr. Thomas read and explained the plan to each customer who signed up. The Town must be consistent with all involved.

Town Manager Thomas is beginning the process of citing violations for six junk vehicles in Town. He will address the long-term and obvious violations. Community Planning and Development has addressed buffering issues at Dollar General and Crossroads Ministries. They must clean up the buffer, and the church has already started working on theirs.

The City of Sanford has received code enforcement complaints on properties at Payton Place and Burgess Circle. The house on Burgess Circle doesn't meet minimum housing standards. All properties are owned by the same person. The Town may need to reach out to the consulting firm, which charges \$50 per hour. A letter will be sent to the landlord first. Another house on Burgess Circle has been abandoned. The owner will be contacted. The house is covered in kudzu and has rodents. A house on East Harrington is unoccupied due to illness. Property located on Thelma Sloan Drive is on the list of violations. There are also issues on Forest, Third, and Main. One property on East Harrington looks much better. The Town is still working with that property owner.

Manager's Report - Town Manager Thomas reported that Withers-Ravenel advised the grant for the feasibility study is in the review phase. The Town should receive notification in February. The Town has completed its responsibilities.

Mr. Thomas has talked with residents who have the water issue on Johnson Street. They have agreed to sign a temporary easement so that the Town can go on their property to protect the integrity of the Town's sewer line.

The resurfacing of Colonial and Crystal Drives is scheduled to begin in October. At the end of October or first of November the streets will be sealed in Off Broadway.

Commissioner Comments - Commissioner Green thanked the Town Clerk for working on the recycling survey. She mentioned that an Edgewater resident requested that the Town help identify his sewer line. The Town Manager and Public Works Director met with the gentleman and discussed his water issues. They advised him

drainage could be put in without affecting anything with the Town. The sewer line is 10 feet deep. The problem appears to be water coming from natural springs in the hill.

Mayor Pro Tem Beal advised citizens that small sticks should be placed in bags, and the Town will pick them up. He inquired if the Town Board would like to purchase iPads or laptops. The Mayor Pro Tem talked with Sanford City Council members, and they like their iPads. Commissioner Green is not opposed to the idea but asked where the money would come from. Mayor Andrews advised the money would have to be pulled out of reserves, or a budget amendment would be needed for \$3,381.84. Mayor Pro Tem Beal made the motion to purchase iPads for Town Board use. The motion was seconded by Commissioner Kelly. Motion carried unanimously. The budget ordinance will be presented at the October meeting.

Commissioner Kelly apologized for putting out so much debris for Town pick up. She advised that she and Mike will help get it up.

Commissioner Paschal remarked that Town Manager Thomas sent letters to residents on Milton Avenue requesting they move garbage carts back to their apartments. He noticed that only two sets were still at the street. Those apartments were vacant, so Mr. Paschal took care of the carts. Everyone welcomed back Commissioner Paschal, and he stated it was good to be back at the meeting.

Mayor Comments – The Mayor reviewed the agenda for the Public Hearing. Due to social distancing requirements, there will be seats designated for the Town Board, Town staff, the developer and architect, the planning board and planning staff, and the remaining seats will be for the public. Those wishing to speak must sign up beforehand. If there is a group present, one person will be asked to speak for them. Once the seats are filled, speakers will have to wait outside until the Town Manager calls them in. There is a three minute speaking limit. The Town advertised the Public Hearing as best we could. It was published in the Sanford Herald, posted on the Town website and Town Facebook page, posted in the Town Hall; and a sign is posted on the property being considered for rezoning. Mayor Andrews set up a microphone and speaker to help with the sound in the community building.

Mayor Andrews reported that sales tax revenue continues to run flat.

Last Thursday evening the Mayor attended the Joint Planning Commission meeting. There are text amendments coming up, but they don't apply to Broadway.

Mayor Andrews gave a reminder that the census deadline is Wednesday.

With no further business to come before the Town Board, Mayor Pro Tem Beal made the motion to adjourn the meeting. The motion was seconded by Commissioner Paschal. Motion carried unanimously to adjourn.

---

Donald F. Andrews  
Mayor

---

Laura K. Duval, Town Clerk