

TOWN OF BROADWAY
BOARD OF COMMISSIONERS
MEETING MINUTES
JANUARY 24, 2022

A scheduled meeting of the Board of Commissioners was held on Monday, January 24, at 6:00 p.m. in the Council Chamber, 103 N. Main Street, Broadway, North Carolina.

Board members present were Mayor Donald Andrews, Commissioners Tommy Beal, April Collins, Lynne Green, Teresa Kelly, and Jim Paschal. Also, Town Counsel Jimmy Love, Town Manager John Godfrey, and Town Clerk Laura Duval were present.

The meeting was called to order by Mayor Andrews. Commissioner Kelly gave the invocation, which was followed by the Pledge of Allegiance.

Mayor Andrews requested an addition to the agenda under New Business – Item D. State Grant. Commissioner Kelly made the motion to accept the Agenda as amended. The motion was seconded by Mayor Pro Tem Beal. Motion carried unanimously.

Consent Agenda – December 20 Meeting Minutes, December financial statement, and January 4 Special Called Meeting Minutes. Commissioner Paschal made the motion to accept the consent agenda as submitted. The motion was seconded by Commissioner Green. Motion carried unanimously.

New Business – Mayor Andrews advised that Town Manager John Godfrey needs to be authorized to sign on the First Bank accounts and the NC Capital Management Trust. Commissioner Kelly made the motion to authorize the addition of John Godfrey to the bank signature cards in order to sign checks and make transactions for the Town. The motion was seconded by Mayor Pro Tem Beal. Motion carried unanimously.

The Town Board discussed the Town ordinance prohibiting domesticated fowl (chickens). Mayor Andrews was asked by citizens to reconsider allowing chickens in Town. After research, he found that other municipalities in the vicinity allow hens but not roosters. Some towns require permits, and others do not. The Town Board would like to see guidelines/policies for compliance. They also believe permitting should be required so that the Police Department and Code Enforcement can administer the guidelines. A policy will be presented for review at the February meeting. A public hearing will be held at the March meeting should the commissioners decide to amend the ordinance.

Mayor Andrews presented a resolution approving the closure of Main Street during the Broadway Our Way Festival on April 16. Chief Gunter has to send this

resolution to NC DOT verifying authorization to close the street. Commissioner Kelly made the motion to approve the Resolution in Support of the Temporary Closure of Main Street for the 2022 Broadway Our Way Festival. The motion was seconded by Mayor Pro Tem Beal. Motion carried unanimously.

Mayor Andrews advised the General Assembly has appropriated a \$50,000 grant under State Capital and Infrastructure Fund to complete the monument at the NCVM. He has talked with the General Assembly and the Office of State Budget and Management, explaining the Town did not apply for a grant. The wording was incorrect on the grant, so the grant is in the Town's name for the Veterans Memorial. The state wants to release the funds to the Town due to time constraints because it is a nonrecurring grant. If the Town Board agrees, the Town of Broadway would administer the funds for the construction of the monument only. The Town would enter into a contract with the NCVM, Inc to do so. Then a budget amendment would have to be adopted for the \$50,000. Tomorrow the Mayor, Town Manager Godfrey, and Barbara Cox will view a webinar on the grant process. Administering this grant may add costs to the Town's audit, and the Town will be responsible for meeting all reporting requirements for the state. The Town Board agreed the NCVM needs this money to complete the project. Commissioner Paschal made the motion to adopt the Resolution Accepting North Carolina Grant for Veterans Memorial. The motion was seconded by Commissioner Kelly. Motion carried unanimously. Mayor Andrews explained once the NCVM projects are completed, the NCVM, Inc gifts the structures to the Town.

Manager's Report – Town Manager Godfrey stated he began work on January 3, so he has completed three weeks working for the Town. It has been a busy transition. He appreciates all the help that Eddie Thomas has given him, as well as, Mayor Andrews, Barbara Cox, and Laura Duval. Mr. Godfrey has found the job interesting, and he looks forward to the challenges that will continue to come. He embraces those and is enjoying his job.

The Police Department has suffered shortages due to the vacant position, sicknesses, and inclement weather. The vacancy has been posted on the Town website and the Town bulletin board. No response has been received yet. Chief Gunter has been actively pursuing candidates. Reserve officer B.J. Bullard may be able to assist. Officer Barefield has helped out but is now having health issues. The Chief has contacted several BLET programs in surrounding counties, but they informed him there is a shortage of students. All municipalities are suffering shortages in their police departments.

The new patrol car should be ready in two to three weeks. They have placed the graphics on the car, and the next step is to outfit the car with lights, siren, and equipment.

The Town was behind on debris pick up because the dump truck needed a new pump. It was reversed so it had to be taken out, and the old one was put back in so that the brush could be picked up. A new grapple hook is needed for the tractor for debris pick up. It has been ordered and will arrive in seven weeks.

There were no Commissioner Comments.

Mayor Comments – Mayor Andrews reported Hazen & Sawyer have begun the processing of searching for funding options for the Watson Lake dam rehab. They have identified seven or eight possibilities to explore for funding.

Withers-Ravenel advised that the results of the water & sewer studies will be ready by the first of February. Mayor Andrews mentioned the Town Board may need to hold a work session in early February to review the findings and decide how to proceed.

The All Boards meeting has been re-scheduled for February 24.

The BOW Festival continues to move forward. Many good things are in the works for April 16. Hopefully, the weather will be nice. Everyone seems ready to get out and have a good time.

Mayor Andrews entertained a motion to go into closed session per G.S. 143-318.11(a)(1) for the purpose of discussing information that is privileged or confidential and not considered a public record and to go into closed session per G.S. 143-318.11(a)(3) to consult the attorney to preserve attorney-client privilege. Commissioner Paschal made the motion to go into closed session for these purposes. The motion was seconded by Commissioner Green. Motion carried unanimously.

With no further business to come before the Town Board, Mayor Pro Tem Beal made the motion to adjourn the meeting. The motion was seconded by Commissioner Paschal. Motion carried unanimously to adjourn.

Donald F. Andrews
Mayor

Laura K. Duval, Town Clerk