

TOWN OF BROADWAY
BOARD OF COMMISSIONERS
MEETING MINUTES
FEBRUARY 27, 2023

A scheduled meeting of the Board of Commissioners was held on Monday, February 27, at 6:00 p.m. in the Council Chamber, 103 N. Main Street, Broadway, North Carolina.

Board members present were Mayor Donald Andrews, Commissioners Tommy Beal, April Collins, Lynne Green, Teresa Kelly, and Jim Paschal. Also, Town Counsel Jimmy Love, Town Manager John Godfrey, and Town Clerk Laura Duval were present.

The meeting was called to order by Mayor Andrews. Commissioner Paschal gave the invocation, which was followed by the Pledge of Allegiance.

Commissioner Paschal made the motion to accept the Agenda as presented. The motion was seconded by Mayor Pro Tem Beal. Motion carried unanimously.

Consent Agenda – January Board Meeting Minutes, February 7 Special Called Meeting Minutes, and January financial statements. Commissioner Kelly made the motion to accept the consent agenda as submitted. The motion was seconded by Commissioner Collins. Motion carried unanimously.

New Business – Mayor Andrews presented a Resolution for Street Closure of Main Street for the 2023 Broadway Our Way Festival, which is sent to NCDOT for approval. Mayor Pro Tem Beal made the motion to adopt the resolution as presented. The motion was seconded by Commissioner Green. Motion carried unanimously.

Bobby Sharpe, co-owner of Pop Heaven with his wife, Dawn, presented future plans for their business. Their business has been open a year now, and they plan to become part-owners of the two buildings, 117 & 119 S. Main Street. They have outgrown the two buildings and are interested in adding a small building behind the current one. The front awning is wearing, so they would like to replace it with a color similar to their logo or one that falls within the Town's guidelines. They are considering adding a patio area in the back. Inside their business, they would like to hang black and white pictures of "old" Broadway. On the side of their building, they would like to have a small mural painted. Mr. Sharpe inquired if the Town Board knows of any resources or partnerships they could contact. The Town Board thought the mural was a great idea. They requested having the mural professionally done and would like to see their idea prior to painting it. Mr. and Mrs. Sharpe are considering a hot air balloon going into the sky, looking down on the Town. Commissioner Collins suggested contacting Liz Whitmore, with Downtown Sanford, about the mural. She was instrumental in getting the murals in Sanford. The Sharpes were advised to contact Community Development and

Planning for advice on how to proceed with their building plans and awning. The Town Board commended the Sharpes for their work on enhancing their business.

The contact information and current address of the Town Hall needed to be updated in the Water Shortage Response Plan. Per Bobby Cavanaugh, with the NCRWA, the plan should be updated every five years. Mr. Godfrey discovered the Water Shortage Response Plan hadn't been updated since Mr. Kornegay was Town Manager. Commissioner Kelly made the motion to approve the updates. The motion was seconded by Commissioner Collins. Motion carried unanimously.

Mayor Andrews advised the Town Board that the LGC now requires a written response addressing significant deficiencies noted in the financial audit. Each year the Town receives a deficiency on segregation of duties due to the small number of office staff. There are no funds for hiring an additional person to further separate duties. The Mayor reviewed the letter of response that required signatures of each Town Board member. To compensate for lack of segregation of duties, the governing board has been reviewing monthly bank account reconciliations and the Town acquired the services of a third party, Benton Whitaker, LLP, Certified Public Accountants to provide bookkeeping services. The Town of Broadway continues to seek as much separation of duties as possible that are cost beneficial.

The Lee County School Board requested the support of the Broadway Town Board in its efforts to petition the General Assembly for changing the school calendar law. The Lee County Board of Commissioners have adopted a similar resolution, and it will also be presented to the City of Sanford. The resolution was presented for adoption. Commissioner Paschal made the motion to adopt the resolution as requested by the Lee County School Board. The motion was seconded by Commissioner Green. Motion carried unanimously.

Manager's Report – Town Manager Godfrey reported a new metal door was installed at the old council chamber at Watson Lake Drive.

Public Works staff have been working with Stevie Cox to bring Town fire hydrants up to code as it relates to a 21" clearance for wrench height.

On February 3 Southern Corrosion completed a tank inspection, no issues were reported.

Contact was made with Stephanie Edwards relating to the property at 205 East Harrington Avenue. Copies of Notice of Violations have been sent to her. She plans to speak to counsel and will get back with the Town for resolution.

Test results from City of Sanford's 2021 Water Quality Report, which documents testing for PFAs, were sent to the law firm Napoli Shkoknik. The firm has requested this be done every year moving forward.

Mr. Godfrey attended the annual Duke Energy Vegetation Meeting on February 27. There are no specific plans to perform any scheduled work in the Town this year.

Mayor Andrews and Town Manager Godfrey participated in a WebEx conference with Tim Shueler, of Hazen & Sawyer, to discuss the Town's standing as it relates to the Watson Lake dam.

On February 23 the Mayor and Town Manager attended the retirement reception for Lee County Manager Dr. John Crumpton.

Mr. Godfrey and Mayor Andrews met with Christy Kelly, of Empower, to discuss the possibility of implementing a 401K plan for our employees.

All staff continue to work hard each day and strive to make our Town the best it can be.

Commissioner Comments – There were no commissioner comments.

Mayor Comments – Mayor Andrews reported the Town received the AIA Wastewater Grant. We are just waiting for full notification from the state.

Withers-Ravenel will have the Preliminary Engineering Report to the Town by May. This report will provide solid data for the Town's wastewater capacity needs so that the City of Sanford will know how to plan for accepting our effluent.

The Mayor advised all EB-5870 (sidewalk project) easements have been signed, recorded with the Lee County Register of Deeds, and sent to NCDOT for certification. Once approved, the project will go out to bid this spring, and it will be awarded by June.

The R-3830 road widening project is moving forward. The pipe has been delivered. The project will start next month beginning at Avents Ferry Road coming to Broadway.

The Broadway Our Way festival committee had a good meeting last week. Festival plans are coming together. There are plans for a good event, and they hope to have another successful festival.

Mayor Andrews entertained a motion to go into closed session to consult with the Town attorney in order to preserve the attorney-client privilege between the attorney and the public body per G.S. 143-318.11(a)(3). Commissioner Paschal made the motion to go into closed session. The motion was seconded by Commissioner Collins. Motion carried unanimously.

After returning to regular session, Mayor Andrews advised the Town is still working on hiring a police officer. There are currently no prospects. Chief Gunter has spoken with two BLET classes but has gotten no formal response. Options are being considered to fill the position.

The Ford Interceptor patrol car had to be parked. It is shot and cannot be fixed. The Town truck, which is already outfitted for police, will be used by Officer Nelson. At

the March meeting discussion will be held about the possibility of ordering another patrol car before fiscal year end.

With no further business to come before the Town Board, Commissioner Paschal made the motion to adjourn the meeting. The motion was seconded by Mayor Pro Tem Beal. Motion carried unanimously to adjourn.

Donald F. Andrews
Mayor

Laura K. Duval, Town Clerk