

TOWN OF BROADWAY
BOARD OF COMMISSIONERS
MEETING MINUTES
JANUARY 26, 2026

A scheduled meeting of the Board of Commissioners was held on Monday, January 26, 2026, at 6:00 p.m. in the Council Chamber, 103 N. Main Street, Broadway, North Carolina.

Attendees In-person: Mayor Andrews, Mayor Pro-Tem Green, Commissioner Collins
Attendees remotely: Commissioner Kelly, Commissioner Bryan, Commissioner Duval, and Attorney Lavelle

Motion: Commissioner Collins made a motion to recess the meeting until Thursday, January 29, 2026, at 4:00 pm. Commissioner Kelly seconded the motion.

Vote In Favor: Mayor Pro-Tem Green, Commissioner Kelly, Commissioner Collins, Commissioner Bryan, Commissioner Duval
Vote Against: None

No other action taken.

The board has recessed and will reconvene on Thursday, January 29th at 4:00pm in Council Chambers at Town Hall.

The Town of Broadway Board of Commissioners Meeting reconvened at 4:00pm on January 29, 2026, in the Council Chamber, 103 N. Main Street, Broadway, North Carolina.

The board members present were Mayor Donald Andrews, Mayor Pro-Tem Lynne Green, Commissioners April Collins, Teresa Kelly, Laura Duval, and Wendy Bryan. Also present were Town Attorney Lydia Lavelle, Town Manager John Godfrey, and Town Clerk Renee' Saville.

Call to Order - The meeting was called to order by Mayor Andrews. Commissioner Kelly gave the invocation, which was followed by the Pledge of Allegiance.

Approval of January Agenda – Mayor Andrews requested two items be added to the agenda: Item F: Proclamation recognizing Broadway Elementary School; Item G: Watson Lake Dam Rehab. Commissioner Kelly made the motion to accept the January Agenda as amended. Commissioner Bryan seconded the motion. Motion carried unanimously.

Consent Agenda – December minutes, December paid bills report and December financials. Mayor Pro-Tem Green made the motion to accept the Consent Agenda as amended. Commissioner Kelly seconded the motion. Motion carried unanimously.

Public Comments –

April Montgomery, 1803 Wilkins Drive, Sanford NC introduced herself to the Board and let everyone know she is running for North Carolina House District 51 this year as an Independent.

New Business –

A. Approval of Audit Contract Extension

Joyce and Company does the audit for the Town. We are requesting an extension for that. The amendment to the contract extension was due 12-31-25. The modified due date will be 1-31-26. Commissioner Kelly made the motion to approve the contract extension. Commissioner Collins seconded the motion. Motion carried unanimously.

B. FY 24/25 Audit Presentation – Shelton Ennis

The Town of Broadway received an unmodified opinion, which is a clean opinion on its financial statements for the year ended June 30th, 2025. This means that the financial statements present fairly in all material respect the financial position and results of operations and of their cash flow of the proprietary fund for the year end.

C. Street Closure Broadway Our Way Festival

The Broadway Our Way Festival is requesting the temporary closure of South Main Street - from East Harrington Avenue to Mansfield Drive and South Main Street between McLeod and Forest Avenue. For the purposes of the 2026 Broadway Our Way Festival, we are asking for the road to be closed on Friday, April 17 from 5 to 9, that section between McLeod and Forest, and then on Saturday, April 18 from 6am to 6pm from East Harrington to Mansfield Drive. Commissioner Collins made the motion to approve the street closure request. Commissioner Kelly seconded the motion. Motion carried unanimously.

D. Approval 2025 Closed Session Minutes

As is our normal process, each January, we approve the closed minutes from prior year. A copy of the 2025 closed session minutes was passed out to the Board for review. Commissioner Kelly made the motion to approve the closed session minutes for 2025. Commissioner Collins seconded the motion. Motion was carried unanimously. The copies of these minutes were collected by Clerk for disposal.

E. Closing Downtown Parking Lot for Event

The parking lot downtown is a Town parking lot for public parking. We have been asked by the local business, Pop Heaven Gourmet Popcorn, for permission to close the parking lot adjacent to them on Saturday, March 7, from 10:00am to 5:00 pm. They plan to dedicate a mural that is going on the outside wall of the building. There will be a food truck and entertainment. Commissioner Collins made the motion to approve the request. Commissioner Duvall seconded the motion. Motion approved unanimously.

F. Broadway Elementary School Proclamation

A proclamation designating February 23, 2026 as Broadway Elementary Wildcat Day. Based on the results of the 24-25 school year, Broadway Elementary has been named the recipient of Lee County Education Foundation's prestigious "Head of The Class Award". An event has been planned for 9:30am on February 23, 2026, in the school auditorium. Please plan to attend if possible. All commissioners were in favor of the proclamation. The proclamation was signed and handed over to the Secretary for Lee County School Systems.

G. Watson Lake Dam Rehab

The Town received notification from the North Carolina Department of Environmental Quality, Division of Energy, Mineral, and Land Resources that we have been awarded a \$590,000 FEMA grant for Watson Lake Dam. This is a 65/35 grant which makes our portion \$206,500. A meeting has been scheduled with Mayor Andrews and Town Manager Godfrey with Hazen and Sawyer to discuss the process for Phase 1. The grant will be used for designing, engineering, and permitting rehab.

Phase 2 will be the actual construction and will require another grant.

Old Business –

A. Town Ordinance Text Amendments

A review of last month's changes was held. It was determined that further clarification was needed regarding the definition of Peace Officer. These ordinance text amendments will be presented at the February meeting with the clarification requested.

B. America's 250th Birthday Celebration

A discussion was held regarding the Town plans for a 250th birthday celebration. Mayor Andrews passed out a list of his notes and solicited ideas for finalizing our plans. There will be more meetings next month and we can get plans together in February.

C. Intersection Forest Avenue and First Street

A couple of changes were made at this intersection as requested by the public. All four stop signs have been replaced, and reflective stripes have been placed on the sign poles. Police presence has also been enhanced to monitor this intersection.

Commissioner Collins stated that she has seen improvements in the stopping at this location.

Mayor Andrews and Town Manager Godfrey supplied information on the cost of purchasing flashing lights for this intersection – (e) \$1,600 for each light and we would need 4. This does not include shipping, handling, installation. Another option would be flashing stop signs (e) \$1,400 for each stop sign and we would need 4. This does not include shipping, handling, installation. It was agreed that we would monitor the current changes and revisit in 6 months.

D. 2026 Broadway Our Way Festival Update

Mayor Andrews gave an update on the Broadway Our Way Festival. This year our festival will be held over 2 days. Jammin On Main featuring the Dalton Davis Band Friday, April 17th, 7:00 pm – 9:00 pm with the Broadway Our Way Festival being held on Saturday, April 18th, 10:00 am – 4:00 pm. The BOW website is up and running and applications for food trucks and vendors are online. Sponsor letters have been sent out. A link to the BOW site is on the Broadway Town website.

Manager's Report –

Presented by Town Manager John Godfrey.

Commissioner Comments –

Commissioner Bryan: An update on a few initiatives we talked about last month:

- Related to BOW – there is a grassroots art program grant through Lee County Arts Program that may cover half of the cost of Friday night's event since it is an original artist. The award will be decided in February.
- Related to the Veterans Memorial – there is a Progress energy America 250 Grant that will go to non-profits and Veterans organizations. Mayor Andrews is helping with this process so we can make improvements to the Memorial.
- Related to the Part F Grant – The 2026 round of funds are gone. We will apply for the 2027 round when it comes available. A park plan is required to apply, and we will use the dollars approved at the last meeting to go towards a park plan. Mayor Andrews and I have spoken with Joseph Keel at Lee County Parks & Recreation. He is willing to help up with the grant. We are currently looking at two sites – (1) Watson Lake – discussed previously – and (2) behind the community building. Joseph really liked the community building for several reasons – (a) bathrooms already there; (b) available parking; (c) lighting, (d) add a trail for low to no cost, (e) walk by area which is favored by the grant and easily accessible. The next step will be to talk with Withers Ravenel about a park plan.
- Thank the Town staff for their work on the roads during the snow and ice.
- The Safe Streets plan was approved.
- Working with Mayor Andrews to find a vendor to create a new North Carolina Veterans Memorial website.
- Broadway Our Way website framework has been built – but not finished yet.
- Christmas Parade numbers – between 6,700 and 7,200 people based on cell phone pings.
- Congratulations to Broadway Elementary for winning Head of the Class.
- Reached out to Enbridge regarding natural gas for Broadway. The corner of Broadway Road and 42 is the closest point. Their salesperson requested a map of the current location and a map of Town of Broadway and promised to follow up. Their next step would be to conduct a feasibility study.

Commissioner Collins: Thanks to Commissioner Bryan for bringing all the data about the Christmas Parade.

Thanks to the Mayor for all he does for the Town.

Commissioner Duval: Thanks to Commissioner Bryan for all her work on the grants.

Commissioner Kelly:

Report on Joint Planning Commission: We will have a few items to come before the Board in February. Flood Maps and UDO Updates. There was also a discussion regarding data mining centers and cryptocurrency and how they may affect Lee County.


Mayor Comments –

- We have been notified that the DOT is not going to reduce the speed limit on Seminole road. We will keep trying.
- We have replaced the speed limit signs on Johnson, Milton, and Smith.
- We have replaced the children at play sign at both ends of Johnson and Milton.
- The signs on Johnson have been replaced. The public had asked for speed bumps but hopefully the signs will address the traffic issues.
- Public works is getting an inventory of all faded stop signs, speed limit signs and road signs to get them replaced as soon as we can.
- We have contracted with Mitchell Paving to do patchwork on Cats, Fiddler, Church, First, Hickory, Johnson, and Bradley. These are places where we have had to repair leaks or cut the road.
- We heard back from Pike, the engineering firm for Duke Power, regarding the lights on Main Street. The lighting is in the design period now. Hopefully will hear back from them again soon.
- Reached out to Senator Bergen and Representative Sauls regarding funding for the interconnect. Hope to hear back from them soon.
- Road construction is still going on – reminder to be patient – the improvements will be worth all the pain.
- There was a meeting this morning with Public Works and we are as prepared as we can be for the storm this weekend.
- We may have to start doing evaluations because of the audit.

With no further business to come before the Town Board, Commissioner Kelly made the motion to adjourn the meeting. Commissioner Collins seconded the motion. Motion carried unanimously to adjourn.



Donald F. Andrews
Mayor



Renee' Saville, Town Clerk