

TOWN OF BROADWAY
BOARD OF COMMISSIONERS
MEETING MINUTES
FEBRUARY 23, 2026

A scheduled meeting of the Board of Commissioners was held on Monday, February 23, 2026, at 6:00 p.m. in the Council Chamber, 103 N. Main Street, Broadway, North Carolina.

Board members present were Mayor Donald Andrews, Mayor Pro-Tem Lynne Green, Commissioners April Collins, Laura Duval, and Wendy Bryan. Also present were Town Attorney Lydia Lavelle, Town Manager John Godfrey, and Town Clerk Renee' Saville. Commissioner Teresa Kelly was excused absent.

Call to Order - The meeting was called to order by Mayor Andrews. Commissioner Bryan gave the invocation, which was followed by the Pledge of Allegiance.

Approval of the February Agenda - Commissioner Collins made the motion to accept the February Agenda as presented. Commissioner Duval seconded the motion. Motion carried unanimously.

Consent Agenda – January minutes, January paid bills report and January financials. Commissioner Bryan made the motion to accept the Consent Agenda as amended. Mayor Pro-Tem Green seconded the motion. Motion carried unanimously.

Public Comments – No Public Comments were received.

New Business –

A. Approval of Audit Contract 25-26 FY

The contract Joyce and Company to perform our audit for 25-26 FY was presented. Commissioner Duval made the motion to approve the contract as presented. Commissioner Collins seconded the motion. Motion carried unanimously.

B. UDO Flood Hazard Area Regulations Updates/Replacements

Amy McNeill passed out handouts to the Board and made a presentation regarding proposed changes and updates to the UDO Flood Hazard Area.

- There is no mapped floodplain within the jurisdiction of Broadway. This information is being presented to Broadway because the UDO, or Unified Development Ordinance, is the adopted land use regulation ordinance for Sanford, Lee County, and Broadway, and the flood hazard area regulations are Article 13 of that ordinance. Request to replace Article 13, flood hazard area regulations of UDO with the latest model flood damage prevention ordinance provided by the North Carolina Floodplain Mapping Program. Also, update the FEMA National Flood Insurance Program map for Lee County per

the latest map panels provided by the North Carolina Floodplain Mapping Program.

C. Public Hearing for UDO Flood Hazard Area Regulations Update/Regulations
Mayor Andrews opened the Public Hearing on the proposed updates to the regulations.

No one spoke in favor or against the proposed updates.

Mayor Andrews closed the Public Hearing on the proposed updates to the regulations.

D. Be The One Run – Lauren Godfrey

Lauren Godfrey, founder of “Be the One Race” requested to hold a 5k/10k run in Broadway on May 16, 2026. The program will begin at 10:00am and the race will start at 11:00am.

- Be The One initiative was started by the American Legion with the mission to reduce the rate of veteran suicide. Each day, 22 veterans die by suicide.
- Be The One Run is a family friendly event designed to bring the community together in support of our veterans and anyone who is silently struggling around us.
- The Town has a map of a route used in the past.
- Only 2 places will need police to monitor traffic for runners.
- The American Legion has agreed to pay for insurance for this event.

Mayor Pro-Tem Green made the motion to approve the request. Commissioner Collins seconded the motion. Motion carried unanimously.

Old Business –

A. Town Ordinance Text Amendments

The definition of Peace Officer was refined as requested at last month’s meeting. A Public Hearing should be scheduled for March for the proposed ordinance changes. Commissioner Collins made the motion to approve the change to Peace Officer and schedule a Public Hearing for March. Commissioner Bryan seconded the motion. Motion carried unanimously.

B. Broadway Our Way Festival Update

Mayor Andrews gave an update on the BOW Festival. Sponsorships are slowly coming in. The next festival meeting will be on March 9, 2026

C. America’s 250th Celebration Update

A program will be held at the Veterans Memorial July 4, 2026, beginning at 10:00am. The Lee County Veterans Council is managing the planning. The Town is working on an event at Lett Family Park. American Flags are being placed on all light poles from Dalrymple to Village.

Manager's Report –

Presented by Town Manager John Godfrey.

Commissioner Comments –

Commissioner Bryan:

- Thank the Broadway Police Department and Cape fear Fire Department for hosting the Hearts and Hero's event.
- We have applied for the NCDOT Bike Safety Helmet Program – asked for 100 bike helmets. We plan to give these out at the Fourth of July Celebration.
- February 26th is International Culture Night at the Civic Center.
- March 7th is Spring on Main – with the dedication of the Mural at Pop Heaven.
- March 21st is Busking in the 'Boro Street Festival on Trade Street in Jonesboro.
- March 28th is Egg-A-Palooza at Lee County Athletic Park.
- The County 250 Committee has agreed to let Visit Sanford conduct a scavenger hunt of hand carved American flags starting in March through the end of the year. The first flag will be hidden at Egg-A-Palooza. The second one will be at Broadway Our Way. Thank Commissioner Smith for signing off on this.
- Congratulations to Broadway Elementary School. The event in the auditorium was phenomenal and a great representation of our community and how to build community pride. Go Wildcats!
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Commissioner Collins: Echo Commissioner Bryan regarding the school function. Broadway is proud of the school and all the hard work it took to get the award.

Commissioner Duval: Thanks to the school and staff for all the hard work. The program was wonderful and all the students were so excited and proud. Go Wildcats!

Mayor Pro Tem Green:

- The school event just blew everyone away! The Principal's presentation, the children's participation, and the entire program was incredibly special and heartwarming.
- The Work Session on the pre-budget was great. It will help everyone understand more about the line items and needs of the Town before the budget is set.
- Carolina Pines did not have a January meeting due to the snow. I am going to orientation next week and learn more about what they do and how they can help us and us do for them.

Mayor Comments –

- Commissioner Bryan, Town Manager Godfrey, and I met with Withers Ravenel to talk about the Pickleball Court. We had an enjoyable conversation about various aspects of what we were looking for. To keep everyone in the loop, unless there is some objection, our next step would be to request the cost of doing a feasibility study on both locations – Watson Lake Park and beside the Community Building. We need to know which is the better of the two locations. As part of the grant request, (if we choose the Community Building) it could include playground equipment, a small walking path, etc.
- Grants are more competitive when building multiple amenities together.

- Alice at Withers Ravenel can assist with finding the best match for grants. However, this is a lengthy, thorough, and expensive proposition.
- The Work Session last week was great. The participation was good and it was nice to have some conversation. We will have another Work Session soon. Staff are getting together information on things that came out of the session.
- Met with DOT last week about moving the cross walk on Main Street. They will get back with us with some ideas. However, we cannot have two crosswalks. If we move a crosswalk closer to downtown, the one at the post office will go away.
- Met with Duke Energy about the possibility of outlets on main street.
- Boring is more expensive than trenching and we were told that we needed to talk to a contractor about trenching and what that would cost.
- We have not heard from Pike Electric regarding the lighting on North Main.
- We have reached out to DOT regarding the intersection at Dalrymple and Hunter. There is a steep drop off when you turn off Dalrymple onto Hunter. Also reached out to Duke Energy about a streetlight at this intersection.
- As always – the road construction is still going on – reminder to be patient – the improvements will be worth all the pain.

With no further business to come before the Town Board, Commissioner Collins made the motion to adjourn the meeting. Commissioner Bryan seconded the motion. Motion carried unanimously to adjourn.



 Donald F. Andrews
 Mayor



 Renee' Saville, Town Clerk